BOARD OF ETHICS MEETING MINUTES
Monday, March 17, 2025

TOWN OF NORTH CASTLE
15 BEDFORD ROAD
ARMONK, NY

Public Meeting
DATE: March 17, 2025
TIME: 9:00 am
PLACE: Hergenhan Center Meeting Room

PRESENT: Board of Ethics Members

Susan Shimer, Chair
Edward Lobermann
Brett Summers
David Simonds
Charity Lunder, Secretary
Penny Shemtob, Alternate
Others:
José Berra, Town Board Liaison

ABSENT:
Arthur Elias, Alternate

1. **Call to Order**
   At 9:17 am the meeting was called to order by the Chair.

2. **Revision and Adoption of Agenda**
   S. Shimer moved to adopt the agenda, D. Simonds seconded. Approved unanimously.

3. **Comments from the Public**
   None

4. **Old Business**
   A) Status of Proposed Amendments to Code of Ethics & Discussion of Anticipated Public Hearing Comments
   B. Summers sent a March 3 email to the Town Board showing changes to proposed amendments, and requesting that they be received and a public hearing be scheduled. Supervisor Rende's Confidential Secretary Josephine Egan confirmed that the Town Board will receive them at the March 26 Town Board meeting. B. Summers circulated to the BOE the two changes he proposed raising at the public hearing.
   B) Proposed Amendments to Internal Guidelines re: Alternate Participation
   S. Shimer presented language for a suggested amendment to BOE guidelines to permit Alternate members to vote when a member is absent, including that voting issues must be noticed on the meeting

agenda. S. Shimer proposed the motion to vote, and E. Lobermann seconded. The vote was 4 to 1 in favor, with B. Summers voting No.

5. New Business

Unreceived BOE Annual Disclosure Statements

Committee went into Executive Session at 10:58 am to discuss annual disclosure forms still outstanding.
E. Lobermann moved and B. Summers second we move back to Public Session at 11:22am, and Board agreed unanimously.
When to hold Annual BOE Training was discussed. Consensus was to aim for fall, when Town Board had made the changes to the code.

6. Chair's Report

Nothing additional was discussed.

7. Topics for Future Agendas / Requests for Information / Date for Next Meeting

Next Meeting scheduled for Tuesday, May 6 at 9 am.

8. Communications to the Board of Ethics

Nothing additional to what has already been communicated to the Board.

9 Approval of Minutes of February 3, 2025 Meeting

D. Simonds made some minor amendments. On the motion of D. Simonds and seconded by B. Summers, the minutes of February 3, 2025 were approved unanimously with minor amendments.

10. Adjournment

On the motion of C. Lunder and seconded by E. Lobermann, the board voted unanimously to adjourn the meeting at 11:30 am.

Respectfully submitted,
Charity Lunder, Secretary
March 31, 2025