

## **BOARD OF ETHICS MEETING MINUTES**

Wednesday, October 31, 2025

### **TOWN OF NORTH CASTLE 15 BEDFORD ROAD ARMONK, NY**

Public Meeting

**DATE:** October 31, 2025

**TIME:** 9:00 am

**PLACE:** Town Hall Meeting Room

**PRESENT:** Board of Ethics Members

Susan Shimer, Chair

Edward Lobermann

Brett Summers

Charity Lunder, Secretary

David Simonds

Penny Shemtob, Alternate

Arthur Elias, Alternate, arrived 9:19am

Others:

José Berra, Town Board Liaison

#### **1. Call to Order**

At 9:07 am the meeting was called to order by the Chair.

#### **2. Revision and Adoption of Agenda**

B. Summers moved to adopt the agenda, C. Lunder seconded. Approved unanimously.

#### **3. Comments from the Public**

To discuss a matter of legal compliance with the Ethics code, B. Summers moved we go into Executive Session, D. Simonds seconded. Approved unanimously. Executive session began at 9:08am. Councilman Berra left the room. Arthur Elias arrived at 9:17am. D. Simonds moved we go back into public session, B Summers seconded, approved unanimously. We returned to Public Session at 9:30am.

#### **4. Old Business**

##### **A) Amendments to the Code of Ethics**

S. Shimer will attend the work session on November 12 to discuss potential changes to our proposed amendments.

##### **B. Education**

The required boards to receive annual training are the Planning Board, ZBA, ARB, Town Board, and BAR. We will request potential dates to show the training video at their board meetings.

##### **C. Missing Disclosures**

There are no more missing disclosures.

**5. Approval of Minutes of May 28 and October 7, 2025**

C. Lunder moved we approve the May 28 minutes and D. Simonds seconded. Approved unanimously.

D. Simonds moved to adopt the minutes of October 7 and C. Lunder seconded. Approved unanimously.

**6. Executive Session**

D. Simonds moved we go back into Executive Session on the same basis as during item 3 above, regarding a matter of legal compliance with the Ethics Code. B. Summers seconded. Approved unanimously. Executive Session began at 10:04am. . Councilman Berra left the room. Public Session was resumed at 10:23am.

**7. Date for Next Meeting**

The next meeting is scheduled for Tuesday, December 16 at 9am at the Town Hall Meeting Room.

**8. Adjournment**

The board voted unanimously to adjourn the meeting at 10:24 am.

Respectfully submitted,  
Charity Lunder, Secretary  
December 14, 2025